



The Nigerian Society of Engineers

VACANT POSITIONS

The Nigerian Society of Engineers (NSE), a leading professional Organization in Nigeria with over fifty thousand members is desirous of recruiting competent, self-motivated and result-oriented candidates to fill the vacant positions listed below. The location of employment is the National Engineering Centre, Abuja.

1. HEAD, PROFESSIONAL DEVELOPMENT DEPARTMENT

Job Objective:

- To improve the overall professional development of NSE members, develop and implement guidelines for Continuous Professional Development (CPD), professional courses, examinations and seminars, as well as coordinate the consultancy services of the Society.

Required Qualifications:

- First Degree in Engineering
- Higher Degree in Engineering will be an added advantage
- Must be a corporate member of NSE and registered with COREN.
- Membership of the Society shall not be less than five years
- Minimum of ten (10) years post-qualification relevant experience
- Candidate should have a mix of academia and industry practice experience
- Must possess a flair for research and training
- Must be capable of generating new ideas for new models of professional development
- Must be computer literate, innovative and analytical
- Must possess leadership skills

2. HEAD, MEMBERSHIP SERVICES DEPARTMENT

Job Objective:

- To implement membership policy decisions of the Council, plan and implement NSE strategies to increase membership base and sustain membership enthusiasm, through improvement in quality of work, turnaround time for requests as well as compliance with service standards.

Required Qualifications:

- First Degree in Engineering
- Higher Degree in Engineering or possession of MBA will be an added advantage
- Must be a corporate member of the NSE and registered with COREN.
- Membership of the Society shall not be less than five (5) years
- Minimum of ten (10) years post-qualification relevant experience in similar job position
- Must be computer literate, innovative and analytical
- Must possess good communication and interpersonal relationship skills.
- Must possess good leadership skills

3. HEAD, FINANCE DEPARTMENT

Job Objective:

- To undertake all functions relating to the management of the Secretariat's books of accounts and finances and provide the National EXCO and Council with accurate and timely financial information and reports, as well as manage the Secretariat's investment portfolio.

Required Qualifications:

- First Degree in Accounting, Finance or related discipline
- A professional certificate such as ICAN, ANAN, ACA or ACCA is a prerequisite.
- A Higher Degree will be an added advantage.
- Minimum of ten (10) years' post-graduation relevant experience
- Must have good knowledge of tax management, financial analysis, cost accounting and budgeting.
- Must be computer literate and specifically versed in QuickBooks software.
- Must possess leadership skills and high level of integrity.
- Must have held a comparable senior position in a relevant organization

4. HEAD, INTERNAL AUDIT DEPARTMENT

Job Objective:

- To manage operational risks, protect the Society's assets and minimize losses through the development and implementation of adequate and firm internal control measures.

Required Qualifications:

- First Degree in Accounting, Finance or related discipline
- A professional certificate such as ICAN, ANAN, ACA, ACCA is a prerequisite.
- A higher degree will be an added advantage
- Minimum of ten (10) years' post-graduation relevant experience in audit and internal control.
- Must possess strong analytical and account reconciliation skills
- Must be computer literate
- Must possess high level of integrity
- Must have held a comparable senior position in a relevant Organization

5. MEDIA & CORPORATE COMMUNICATIONS OFFICER

Job Objective:

- To assist in implementing the Society's strategies and programmes on media/external relations, corporate communications, publicity and advocacies, with a view to projecting the Society's image positively.

Required Qualifications:

- First Degree in Mass Communications or any of the Social Sciences or Humanities courses.
- Training in Journalism or Creative Writing will be an added advantage.
- Minimum of eight (8) years' post-qualification relevant experience in similar job position
- Must be computer literate, initiative and possess creative thinking abilities.
- Must possess excellent interpersonal and public relations skills.
- Must be knowledgeable and constantly abreast with National affairs and trending issues in the public space.
- Must be able to work and achieve results with minimal supervision.

METHOD OF APPLICATION

Interested candidates who satisfy the above requirements should send their applications with Curriculum Vitae, copies of credentials and names and addresses of three Referees within two (2) weeks of this publication to:

The Executive Secretary,
Nigerian Society of Engineers (NSE),
National Engineering Centre,
Labour House – National Mosque Road,
Central Business District,
Abuja.
Or send via email to: es@nse.org.ng